

# **Birch Grove Community School**

School Board Meeting Minutes

Tuesday, February 18, 2025

At Birch Grove Community School at 4:00pm

*Birch Grove Community School will promote academic excellence utilizing our unique natural setting to prepare students to become socially and environmentally responsible, self-directed, life-long learners.*

1.0 Call the Meeting to Order, Roll Call of Members, Quorum Declaration: 4:02pm

Members present: Sarena Crowley, Judy Motschenbacher, Sara Knottski, Mary VanDoren and ex-officio Diane Blanchette.

Members absent: Skip Lamb

2.0 Reading of the Mission Statement: Sarena Crowley

3.0 Review and Approve the Agenda: **Motion to approve made by Mary VanDoren, seconded by Sara Knottski. Motion carried unanimously.**

4.0 Review and Approve Meeting Minutes from January 21, 2025: **Motion to approve made by Mary VanDoren, seconded by Judy Motschenbacher. Motion carried unanimously.**

5.0 Declaration of Conflict of Interest: N/A

6.0 Community Comment: None present

7.0 Financial Reports

7.1 Cash Flow Projection: **Motion to approve made by Sara Knottski, seconded by Sarena Crowley. Motion carried unanimously.**

7.2 Monthly Register: **Motion to approve made by Mary VanDoren, seconded by Sarena Crowley. Motion carried unanimously.**

7.3 Revenue Report: **Motion to approve made by Sarena Crowley, seconded by Mary VanDoren. Motion carried unanimously.**

7.4 Expenditure Report: **Motion to approve made by Sara Knottski, seconded by Mary VanDoren. Motion carried unanimously.**

7.5 Bank Statement: **Motion to approve made by Sara Knottski, seconded by Sarena Crowley. Motion carried unanimously.**

7.6 Balance Sheet Report: **Motion to approve made by Mary VanDoren, seconded by Sarena Crowley. Motion carried unanimously.**

8.0 Enrollment Updates: K-5: 42 - Budgeted at 47

9.0 Policy Review/Approval: 404 Employment Background Checks: Reviewed

10.0 Old Business

11.0 New Business

11.1 Accept Donations: **Motion to approve made by Sarena Crowley, seconded by Mary VanDoren. Motion carried unanimously.**

11.2 Approve Revision of World's Best Workforce Goals: **Motion to approve with revisions made by Sarena Crowley, seconded by Mary VanDoren. Motion carried unanimously.**

11.3 VOA Scorecard FY24 Review: **Reviewed**

11.4 ERC Funding and CD: **Motion to put up to \$250k into a CD once ERC funds are received approve made by Mary VanDoren, seconded by Sarena Crowley. Motion carried unanimously.**

11.5 Board and Director Training: VOA-MN Financial Award video: Completed

12.0 Academics Review: Reviewed weekly newsletters from teachers on academics in the classroom

13.0 Reports and Information

13.1 Administrative Report: Written report reviewed

13.2 Teachers Report: Valentines Day and 101 days of school. Students had a dog party! Getting outside as much as possible even with the cold. Mid-year FastBridge testing completed-will be on the next agenda.

13.3 Board Member Report: Mary updated on MP housing potential in Schroeder

14.0 Committee Up-dates

14.1 Finance Committee: Met 30 minutes prior to this meeting

14.2 District Advisory & Academic Excellence Committee:

14.3 Fund Raising Committee: Gala for the Grove 2025 May 17<sup>th</sup>. Theme is Back to the 50's

15.0 School Board Reflection: *Present, On Time, Progress Made, Open & Honest, End on Time*

16.0 Set Date for the Next School Board Meeting: Tuesday, March 18, 2025 at 4:00 at BGCS.

17.0 Adjourn: **Motion to approve at 5:15pm made by Sarena Crowley, seconded by Mary VanDoren.**

**Motion carried unanimously.**