

Birch Grove Community School

School Board Meeting Minutes

Tuesday, October 15, 2024

At Birch Grove Community School at 4:00pm

Birch Grove Community School will promote academic excellence utilizing our unique natural setting to prepare students to become socially and environmentally responsible, self-directed, life-long learners.

1.0 Call the Meeting to Order, Roll Call of Members, Quorum Declaration: 5:05pm

Members present: Sara Knottski, Sarena Crowley, Judy Motschenbacher and ex-officio Diane Blanchette

Members absent: Mary VanDoren and Skip Lamb

2.0 Reading of the Mission Statement: Judy Motschenbacher

3.0 Review and Approve the Agenda: **Motion to approve made by Sarena Crowley, seconded by Sara Knottski. Motion carried unanimously.**

4.0 Review and Approve Meeting Minutes from September 17, 2024. **Motion to approve made by Judy Motschenbacher, seconded by Sara Knottski. Motion carried unanimously.**

5.0 Declaration of Conflict of Interest: None

6.0 Community Comment: None

7.0 Financial Reports

7.1 Cash Flow Projection: **Motion to approve made by Sarena Crowley, seconded by Sara Knottski. Motion carried unanimously.**

7.2 Monthly Register: **Motion to approve made by Sara Knottski, seconded by Sarena Crowley. Motion carried unanimously.**

7.3 Revenue Report: **Motion to approve made by Sarena Crowley, seconded by Sara Knottski. Motion carried unanimously.**

7.4 Expenditure Report: **Motion to approve made by Sara Knottski, seconded by Sarena Crowley. Motion carried unanimously.**

7.5 Bank Statement: **Motion to approve made by Sarena Crowley, seconded by Sara Knottski. Motion carried unanimously.**

7.6 Balance Sheet Report **Motion to approve made by Sara Knottski, seconded by Sarena Crowley. Motion carried unanimously.**

8.0 Enrollment Updates: K-5: 45 - Budgeted at 47

9.0 Policy Review/Approval: Library Materials Policy - Tabled

10.0 Old Business

11.0 New Business

11.1 Accept Donations:

11.2 Approve Annual and World's Best Workforce Report 23-24: **Motion to approve with changes made by Sara Knottski, seconded by Judy Motschenbacher. Motion carried unanimously.**

12.0 Academics Review: Review MCA results from 23-24: Reviewed

13.0 Reports and Information

14.1 Administrative Report: written report reviewed

14.2 Teachers Report: getting ready for Q comp observations

14.3 Board Member Report: n/a

14.0 Committee Up-dates

14.1 Finance Committee: Met 30 minutes prior to the Annual Meeting

14.2 District Advisory & Academic Excellence Committee:

14.3 Fund Raising Committee: Halloween Carnival coming up next weekend.

15.0 School Board Reflection: *Present, On Time, Progress Made, Open & Honest, End on Time*

16.0 Set Date for the Next School Board Meeting: Tuesday, November 19, 2024 at 4:00 at BGCS.

17.0 Adjourn: **Motion to adjourn at 5:31pm made by Sara Knottski, seconded by Sarena Crowley. Motion carried unanimously.**